

**Town of Charlton
Saratoga County
Town Board Meeting**

June 13, 2016

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Gay, Councilman Heritage, Councilman Hodgkins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

Excused: Councilman Grasso

Supervisor Grattidge offered condolences and prayers for the families of the victims in the recent Orlando shooting.

APPROVAL OF MINUTES

RESOLUTION #107

Approval of Minutes

Motion by Councilman Hodgkins
Seconded by Councilman Gay

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on May 23, 2016.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

ABSTRACT OF CLAIMS

RESOLUTION #108

Approval of Abstract of Claims

Motion by Councilman Gay
Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 111, voucher numbers 289-356 in the amount of \$131,201.89.

Vote: All Ayes, No Nays. **CARRIED**

TOWN CLERK'S REPORT

Town Clerk Brenda Mills reported that the Clerk's office took in \$992.00 for the month of May. \$786.36 was paid to the Supervisor's Office as revenue, and \$205.64 was paid to other Governmental agencies.

RESOLUTION #109

Acceptance of the Town Clerk's Report

Motion by Councilman Hodgkins

Seconded by Councilman Gay

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISORS REPORT

For the month of May, I attended 3 Town meetings and 6 County meetings.
Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended the Memorial Day Service and Gazebo Dedication at the Gideon Hawley Park

Supervisor Grattidge confirmed that the Board had received the Financial Reports for the month and the Key Bank Custodial Statement

Supervisor Grattidge reminded everyone that mosquito dunks are available for residents free of charge at the Town Clerk's office. The dunks can be used in standing water to help control the hatching of mosquito larvae.

Supervisor Grattidge thanked Adirondack Signs for donating their services to update signage for Party in the Park.

RESOLUTION #110

Acceptance of the Supervisor's Report

Motion by Councilman Gay

Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board has accepted the Supervisor's report.

Vote: All Ayes, No Nays. **CARRIED**

(see Supervisor's financial report on next page)

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MONTHLY REPORT OF SUPERVISOR**TO THE TOWN BOARD OF THE TOWN OF CHARLTON :**

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of May, 2016:

DATED: June 2, 2016

SUPERVISOR

	Balance 04/30/2016	Increases	Decreases	Balance 05/31/2016
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	11,261.06	43,942.80	43,874.81	11,329.05
CASH - SAVING	370,189.58	130,226.24	43,874.81	456,541.01
PETTY CASH	500.00	0.00	0.00	500.00
Park Fees Reserve	60,373.62	5.18	0.00	60,378.80
TOTAL	442,324.26	174,174.22	87,749.62	528,748.86
DA HIGHWAY FUND				
CASH - CHECKING	0.00	66,100.80	66,100.80	0.00
CASH - SAVINGS	9,584.60	64,916.19	66,100.80	8,399.99
CASH, SPECIAL RESERVE	15,475.21	0.00	0.00	15,475.21
TOTAL	25,059.81	131,016.99	132,201.60	23,875.20
F WATER #1 FUND				
CASH - CHECKING	66.50	6,424.09	6,490.59	0.00
CASH - SAVINGS	274,229.33	1,190.46	6,424.09	268,995.70
WATER SERIAL BOND	34,304.44	1.45	0.00	34,305.89
CASH, SPECIAL RESERVES	121,266.89	5.14	0.00	121,272.03
TOTAL	429,867.16	7,621.14	12,914.68	424,573.62
SW WATER #2 FUND				
CASH - CHECKING	0.00	126.18	126.18	0.00
CASH - SAVINGS	26,972.91	2.59	126.18	26,849.32
TOTAL	26,972.91	128.77	252.36	26,849.32
TA TRUST & AGENCY				
CASH - CHECKING	5,661.45	34,593.78	33,993.78	6,261.45
TOTAL	5,661.45	34,593.78	33,993.78	6,261.45
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	929,885.59	347,534.90	267,112.04	1,010,308.45

ANNOUNCEMENTS

Supervisor Grattidge said that the Saratoga County Farmland Protection and Open Space Grant Program for 2016 has begun. Information is available at the Town Clerk's Office.

The 2016 Equalization Rate for the Town of Charlton is 72%.

New York State Office of Real Property has sent the Valuation Report of the 2016 Assessment Roll. The total 2016 assessed value of Charlton is \$334,546,322.00.

COMMUNICATIONS

Saratoga County gave the Town some signs titled "Prevent Lyme Disease". The signs were given to the Highway Superintendent to post in Town parks.

DEPARTMENT & COMMITTEE REPORTS

Party in the Park – Councilman Hodgkins reported the donations received covered the expenses for the event.

Highway – Mr. Emerich said that he had put six items out for bid on public auction. He has received bids on the items and recommended that the Board accept the bids on five of the items, which include: a small Dump Truck for \$4,500, John Deere lawnmower \$230.00, shoulder widener \$1,525, tires \$230, and flail mower parts \$490. He also put a grader in the auction but the highest bid received was \$4,850.00, and he believes that the item is worth over \$10,000. He and Councilman Hodgkins may know of a few contractors interested in the grader. It was decided that the item be put out for sealed bid with a minimum price of \$6,000 and Attorney Van Vranken will prepare a resolution for the next meeting for the bid process.

RESOLUTION #111

Acceptance of bids from Auctions International for excess Highway Equipment

Motion by Councilman Hodgkins

Seconded by Councilman Gay

BE IT RESOLVED that the Town Board has accepted the following bids from Auctions International for excess Highway Department equipment: Dump Truck for \$4,500, John Deere lawnmower \$230.00, shoulder widener \$1,525, tires \$230, and flail mower parts \$490.

Vote: All Ayes, No Nays. **CARRIED**

Parks – The stain and sealant for the gazebo floor has been purchased.

Building/Zoning – Councilman Gay confirmed that the Board had received the May report, which summary included: 12 Building permits were issued in May and \$1,590 was collected in fees. 8 CO/CCs were issued for a total permit value of \$775,179.00

Veterans Board Committee – Councilman Gay said that he assisted in calling the Charlton Veterans to invite them to ride on the Veteran Float in the parade, and the reception was lukewarm. He suggested making the invitations earlier next year.

Water – The Water Quality Report has been released and the water that the Town purchases from Glenville is of good quality. The full report is available on the Town's website.

Water – Councilman Gay said that the recorder that records activity on pump 1 & 2 is working erratically. A serviceman from Industrial Instrumentation has ruled out a problem with the instrumentation and said that they should be exploring a problem with a small waterline that comes into the water line from Glenville. The line has been found to be very deteriorated and needs a plumber to replace. John Morgan estimates the replacement

of the line and valves will cost about \$1,500.00. Councilman Gay praised John Morgan for his wealth of knowledge of the water system.

Supervisor Grattidge said that he has calculated the annual water usage, and on average, the water usage by water customers is less than 100,000 gallons per day.

Constables – In May, there were 26 patrols, 19 complaints, 9 911 calls, 2 accidents responded to, 1,832 miles traveled and 24 tickets issued. Constable Parks would like to come to the next meeting to talk to the Board about a possible Trainee program.

Dog Control – In May, there were 4 dog related complaints, 3 dogs seized or returned to owner, and 5 expired dog licenses followed up on.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION #112

A resolution authorizing the appointment of a temporary Highway employee with the Town of Charlton Highway Department

Motion by Councilman Heritage

Seconded by Councilman Hodgkins

Roll Call: Councilman Gay: Aye, Councilman Grasso: Absent, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 112

June 13, 2016

A RESOLUTION AUTHORIZING THE APPOINTMENT OF A TEMPORARY HIGHWAY EMPLOYEE WITH THE TOWN OF CHARLTON HIGHWAY DEPARTMENT

WHEREAS, Highway Superintendent Michael Emerich has requested that he be authorized to appoint a temporary employee for a period commencing June 8, 2016 for a period of three (3) months, in order to effectively provide the services required to the residents of the Town of Charlton by the Town's Highway Department.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Highway Superintendent, Michael Emerich, to make the appointment of Ashley Lamere as a temporary highway employee in order to provide necessary Town services, commencing on June 8, 2016 for a period of three (3) months and which temporary appointment shall be paid at the rate of \$12.00 per hour and which temporary appointment shall provide no other benefits to the temporary employee.

BE IT FURTHER RESOLVED, that this temporary appointment shall include no vested rights to this position.

Moved by	Councilman Heritage	Voting:	Councilman Gay	Aye
			Councilman Grasso	Absent
Seconded by	Councilman Hodgkins		Councilman Heritage	Aye
			Councilman Hodgkins	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: June 13, 2016

Brenda Mills, Town Clerk

RESOLUTION #113

Motion to Adjourn Meeting

Motion by Councilman Gay

Seconded by Councilman Heritage

Vote: All Ayes, No Nays. **CARRIED**

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk